

We listen, you talk, **we act**

**Herrington  
Carmichael**  
S O L I C I T O R S

## Debt Recovery from £35 plus VAT.



Have you ever felt that your demands for payment are not being taken seriously? Give your credit control a bit more bite!

For £35 plus VAT we will send a letter demanding payment within 14 days otherwise court proceedings will be issued.

In many cases a Solicitor's letter will be all that is needed and payment will be made. If however the letter is ignored and no payment is forthcoming then court proceedings will be the next step and this is where our '**Undefended Debt Collection Service**' can help.

### This service includes:

- A review of the paperwork including unpaid invoices.
- Preparation and drafting of court proceedings.
- The issuing of the paperwork/claim at court.

#### **Camberley Office**

Building 9, Riverside Way, Watchmoor Park, Camberley, Surrey GU15 3YL

**T: 01276 686 222 F: 01276 28 041**

#### **Wokingham Office**

27 Broad Street, Wokingham, Berks RG40 1AU

**T: 0118 977 4045 F: 0118 977 4560**

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### What does this cost your business?

- In addition to the £35 plus VAT charge for the letter, if no payment has been made, you will have to pay a court fee when we issue the claim for you. The fee amount increases on a sliding scale depending on the value of the claim but start from as little as £35. When the value of your debt is known we can tell you exactly how much.

### What might happen after the claim is issued?

- The debtor may pay or be ordered by a judge to pay the amount of the debt. If this happens the court fee will be added to the amount of the debt and once we have received payment we will send you a cheque for the amount of the debt plus the court fee. In addition 'fixed solicitor costs' will also be added to the debt - again these are on a sliding scale and range from £50-£100. Once the judge has made his order you will then have to pay this firm these fixed costs. Provided the debtor pays the judgment in full you will recover the debt, court fee and fixed costs. **The only net cost to you will therefore be the £35 +VAT.**
- The debtor may dispute that the sum is owed and defend the action. As soon as this happens the matter falls out of our Undeferred Debt Service and we will then discuss with you your options which could include either immediately stopping your claim having first paid this firm any fixed costs due or we could continue to assist but on an hourly chargeable basis for the time we spend on your behalf recovering the debt. Depending on the complexity of the work this will be undertaken by one of our solicitors from a rate of £190 per hour plus VAT.

**For further information contact**

**Jill Lipscombe on 01276 686222**

**Email [drteam@herrington-carmichael.com](mailto:drteam@herrington-carmichael.com)**